

ORDINANCE NO. 16-436

AN ORDINANCE APPOINTING A PART-TIME CITY ADMINISTRATOR FOR THE TOWN OF MOUNT CARMEL, TENNESSEE

WHEREAS, *Tennessee Code Annotated* § 6-3-106 gives the Mayor of the Town of Mount Carmel certain duties unless otherwise designated by the Board of Mayor and Alderman; and

WHEREAS, the Board of Mayor and Alderman of the Town of Mount Carmel wish to modify the present method of operation to provide for the administration of the Town's affairs by a city administrator rather than by the Mayor; and

WHEREAS, the position of City Administrator has already been created and codified in the Mount Carmel Code of Ordinances at Chapter 6, § 1-601; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF MOUNT CARMEL, TENNESSEE AS FOLLOWS:

Section 1. The Board of Mayor and Aldermen shall hire Gary Lawson as City Administrator to serve in a part-time capacity, at a salary set by the Board of Mayor and Aldermen

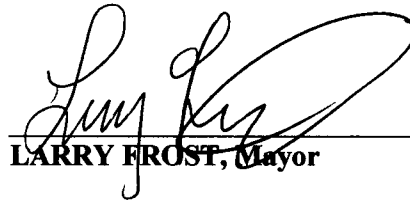
Section 2. The City Administrator position shall be endowed with the following duties, as set forth in *Tennessee Code Annotated* §§ 6-3-106 and 6-4-101:

- (1) Administer the business of the municipality;
- (2) Make recommendations to the Board of Mayor and Aldermen for improving the quality and quantity of public services to be rendered by the officers and employees to the inhabitants of the municipality;
- (3) Keep the Board of Mayor and Aldermen fully advised as to the conditions and needs of the municipality;
- (4) Report to the Board of Mayor and Aldermen the condition of all property, real and personal, owned by the municipality and recommend repairs or replacements as needed;
- (5) Recommend to the Board of Mayor and Aldermen and suggest the priority of programs or projects involving public works or public improvements that should be undertaken by the municipality;

- (6) Recommend specific personnel positions, as may be required for the needs and operations of the municipality, and propose personnel policies and procedures for approval of the Board of Mayor and Aldermen; and
- (7) Act as purchasing agent for the municipality in the purchase of all materials, supplies and equipment for the proper conduct of the municipality's business; provided, that all purchases shall be made in accordance with the policies, practices, and procedures established by the Board of Mayor and Aldermen;
- (8) Prepare and submit the annual budget and capital program to the Board of Mayor and Aldermen for their adoption by ordinance;
- (9) Perform such other duties as may from time to time be designated or required by the board.

Section 3. In performing the duties outlined in Section 2 of this Ordinance, the Part-time City Administrator shall be answerable only to the Board of Mayor and Aldermen acting as a body at an open meeting.

Section 4. This ordinance shall take effect upon passage, the law requiring.

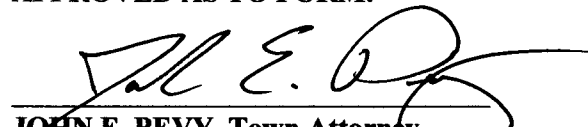

LARRY FROST, Mayor

ATTEST:


MARIAN SANDIDGE, City Recorder



APPROVED AS TO FORM:


JOHN E. PEVY, Town Attorney

MOTION: Alderman Jones			
SECOND: Alderman Eugene Christian			
FIRST READING	AYES	NAYS	OTHER
ALDERMAN EUGENE CHRISTIAN	X		
ALDERMAN MARGARET CHRISTIAN	X		
ALDERMAN WANDA DAVIDSON	X		
ALDERMAN CHRIS JONES	X		
ALDERMAN CARL WOLFE	X		
VICE-MAYOR PAUL HALE		X	
MAYOR LARRY FROST		X	
TOTALS	5	2	0

PASSED FIRST READING: February 9, 2016

MOTION: Vice-Mayor Jones			
SECOND: Alderman Eugene Christian			
SECOND READING	AYES	NAYS	OTHER
ALDERMAN EUGENE CHRISTIAN	✓		
ALDERMAN MARGARET CHRISTIAN	✓		
ALDERMAN WANDA DAVIDSON	✓		
ALDERMAN PAUL HALE		✓	
ALDERMAN CARL WOLFE		✓	
VICE-MAYOR CHRIS JONES	✓		
MAYOR LARRY FROST		✓	
TOTALS	4	3	0

PASSED FIRST READING: February 18, 2016

PUBLICATION AFTER PASSAGE:
 DATE: 2/20/2016
 NEWSPAPER: *Kingsport Times-News*

KINGSPORT TIMES-NEWS

PUBLICATION CERTIFICATE

Kingsport, TN 2/22/16

This is to certify that the Legal Notice hereto attached was published in the Kingsport Times-News, a daily newspaper published in the City of Kingsport, County of Sullivan, State of Tennessee, beginning in the issue of February 20, 2016, and appearing 1 consecutive weeks/times, as per order of _____

Town of Mount Carmel

Signed Sherif Edwards

PUBLIC NOTICE

The Town of Mount Carmel, TN, on February 18, 2016, passed the following ordinances:

Ordinance No. 16-433. An Ordinance to Amend the Order of Business at the Board of Mayor and Aldermen Meeting of the Town of Mount Carmel, Tennessee, adopting Board General Rules of Order.

Ordinance No. 16-434. An Ordinance to Change the Time of the Regular Meetings of the Board of Mayor and Aldermen.

Ordinance No. 16-435. An Ordinance of the Town of Mount Carmel, Tennessee Amending the Fiscal Year 2015-16 General Fund Budget, Passed by Ordinance No. 15-428.

Ordinance No. 16-436. An Ordinance Appointing a Part-Time City Administrator for the Town of Mount Carmel.

PUB1T: 02/22/16

STATE OF TENNESSEE, SULLIVAN COUNTY, TO-WIT:

Personally appeared before me this 22nd day of February 2016, Sherif Edwards

of the Kingsport Times-News and in due form of law made oath that the foregoing statement was true to the best of my knowledge and belief.



Janice L. Reeser
NOTARY PUBLIC

My commission expires 3-2-2016



Order Confirmation

<u>Ad Order Number</u>	<u>Customer</u>	<u>Payor Customer</u>
0001286273	TOWN OF MOUNT CARMEL	TOWN OF MOUNT CARMEL
<u>Sales Rep.</u>	<u>Customer Account</u>	<u>Payor Account</u>
sedwards	59632	59632
<u>Order Taker</u>	<u>Customer Address</u>	<u>Payor Address</u>
sedwards	P O BOX 1421, , MOUNT CARMEL TN 37645 USA	P O BOX 1421, , MOUNT CARMEL TN 37645 USA
<u>Ordered By</u>	<u>Customer Phone</u>	<u>Payor Phone</u>
	423-357-7311	423-357-7311
<u>Order Source</u>		
<u>PO Number</u>	<u>Customer Fax</u>	<u>Customer Email</u>
		mcch@chartertn.net

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PUB1T: 02/20/16

<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>	<u>Payment Method</u>
0	0	1	

Invoice Text:

<u>Blind Box</u>	<u>Materials</u>	<u>Color</u>
		<NONE>

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amt</u>	<u>Amount Due</u>
\$72.34	\$0.00	\$72.34	\$0.00	\$72.34

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Pick Up Number</u>
0001286273-01	XLegal Liner	1.0 X 38 Li	0001284819
<u>External Ad #</u>		<u>Ad Attributes</u>	

<u>Run Dates</u>	2/20/2016
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